

Privacy Policy

At nodeQ, we prioritize your privacy and the protection of your personal data. Our commitment is to maintain transparency in our data collection practices while delivering services you can trust.

This Privacy Policy outlines how we collect, use, protect, and share your personal data, and explains your rights regarding the control of this information.

Our Privacy Policy applies to data collected through products and services provided by nodeQ Limited, the entity responsible for processing your personal data, with its headquarters located at The Catalyst, Baird Lane, York YO10 5GA, England, United Kingdom. For any questions regarding our Privacy Policy, please email us at info@nodeq.io

1) What Personal Data Does nodeQ Collect?

"Personal Data" refers to information that identifies you as an individual or is defined as such under applicable laws or regulations. If you create an account with nodeQ, use our services, or communicate with us, we may collect the following Personal Data:

- Name
- Email address
- Username
- Password
- Personal Data included in the files you upload to our services
- Any other personal data you authorize us to collect or provide

We also collect, often automatically, other information that may be linked to your Data:

- Logs sent by your browser when you visit our services
- Usage statistics (e.g., what, where, when, and how you use our services)
- Debugging information (e.g., logs, metadata, or other information about your devices and experiences to resolve issues or suggest features)
- Device information (e.g., operating system, browser version, versions of nodeQ being used)
- Cookies used to operate and administer our services and improve your experience

2) How Does nodeQ Use Personal Data?

We may store, process, and use your Data for the following purposes:

- To provide, administer, maintain, improve, and analyse our services
- To conduct research and develop new programs and services
- To communicate with you and respond to your customer support requests
- To facilitate your payment for any products or services we offer
- To personalize our marketing, recommendations, and other content delivered to you through our services
- To prevent fraud, criminal activity, or misuse of our services, and to ensure the security of our IT systems, architecture, and networks



• To comply with legal obligations and processes, and to protect our rights, privacy, safety, or property, as well as that of our affiliates, you, or other third parties.

nodeQ may obtain restricted scope data from Google APIs. This data will never be used to serve you advertisements, nor will it be accessed by nodeQ employees, except when: a) A nodeQ employee has obtained your consent b) It's necessary for security purposes c) To comply with applicable laws d) Such data is aggregated

Our services comply with the Google API Services User Data Policy, including the Limited Use requirements. nodeQ's use and transfer of Personal Data received from Google APIs adhere to this policy.

3) How Long Does nodeQ Store Your Personal Data?

nodeQ commits to storing your Personal Data only for as long as necessary to fulfil the purposes for which it was collected, in compliance with applicable laws and regulations, and in alignment with nodeQ's legitimate interests. The duration varies according to the purpose of the processing, as well as tax, accounting, or legal requirements.

Once the purposes are achieved, your Personal Data will be archived for the duration imposed by applicable laws and regulations. After this period, your personal data will be deleted or anonymized.

4) With Whom does nodeQ Share Your Personal Data?

nodeQ may share Personal Data as follows:

- 1. With third-party service providers that assist us in providing our services, including payment processors, business and analytics providers, content providers, CRM solution providers, marketers, and cloud service providers. These third parties are contractually required to use your Personal Data only for the specific purposes of providing the services requested of them.
- 2. If disclosure is reasonably necessary to: a) Satisfy an applicable law, regulation, legal process, or valid governmental request b) Protect or defend the safety, rights, or property of nodeQ, the public, or any person
- 3. In connection with a merger, acquisition, bankruptcy, dissolution, reorganization, or similar transaction involving nodeQ that includes or requires the transfer of Personal Data.
- 4. To enforce our Terms of Service, and/or to prevent or detect fraud or security threats.
- 5. Except for restricted scope data, with third parties to improve and deliver promotional messages to you on our behalf and on behalf of others, as permitted by applicable law.



5) Your Rights

In relation to your Personal Data held by nodeQ, you have the following rights:

- 1. Access your Personal Data: You can request information about the Personal Data we hold about you and, if processed, request a copy.
- 2. Delete your Personal Data: We may need to retain archived copies of your Personal Data as required by laws and regulations, even if you request deletion. If we have shared your Personal Data with third parties, we will make reasonable efforts to request their deletion of such data.
- 3. Correct or update your Personal Data.
- 4. Transfer your Personal Data elsewhere.
- 5. Withdraw your consent to the processing of your Personal Data where we rely on consent as the legal basis for processing. You can withdraw your consent at any time through your account profile or via the link included in our communications. Withdrawing consent does not affect administrative messages, service announcements, and messages about terms and conditions.
- 6. Object to the processing of your Data where we rely on legitimate interests as the legal basis for processing, including for direct marketing.
- 7. Restrict the processing of your Data where we rely on legitimate interests as the legal basis for processing.

You can exercise some of these rights through your account settings. Otherwise, please email <u>info@nodeq.io</u>

6) How We Protect Your Data

We implement commercially reasonable technical, administrative, and organizational measures to protect Personal Data from loss, misuse, and unauthorized access, disclosure, alteration, or destruction. However, no internet or email transmission is ever fully secure or error-free. Therefore, you should take special care in deciding what information you send to us via our services or email. We are not responsible for circumvention of any privacy settings or security measures contained in our services.